

# Eagle Heights Gardens ~ University Houses Gardens

## 2010 Garden Application and Information

This application is for both the Eagle Heights and University Houses gardens. The fees, gardening season, deadlines, and workday obligations are the same. The **Eagle Heights Gardens are organic; University Houses Gardens are not**. Large plots at Eagle Heights are approximately 20 x 25 feet (6 x 8 m), and large plots at University Houses Gardens are approximately 25 x 30 feet (8 x 9 m). Small plots at both gardens vary in size but are about half the size of large plots.

### APPLICATION DEADLINE – February 15<sup>th</sup>

- On-time applications will be speedily processed. Plot assignments will be posted on the garden bulletin boards and the garden website at the seed fair on March 20, 2010.
- Each plot must have a separate application with a different primary gardener at least 17 years of age.
- Applications received after February 15<sup>th</sup> will be processed as they are received.
- Applications will be processed as long as there are plots available.
- A waiting list will be formed when all plots are assigned.
- Gardeners may indicate plots or rows they prefer, but assignment cannot be guaranteed.
- Email lists are maintained for garden announcements and are required for communications.

### WORKDAY OBLIGATION

One gardener per plot is required to help with one workday during the gardening season. Workdays last for ~3 hours and include a variety of tasks. Workdays will be held throughout the garden season (mostly on Saturdays, but also occasional weekday evenings). Prior to each workday, an email will be sent requesting volunteers and those willing to lead teams. To sign up, respond to the announcement email with your name and plot number. A list of scheduled workdays for the season will be posted on the garden website, [www.eagleheightsgardens.org](http://www.eagleheightsgardens.org).

### FEES

Application fee per plot as follows:

	Large plot	Small plot
Eagle Heights, University Houses, and Harvey Street Residents	\$25	\$12.50
UW Students	\$25	\$12.50
UW Faculty and Staff	\$35	\$17.50
UW Alumni	\$35	\$17.50
Community Members (everyone else)	\$35	\$17.50
No Workday Option (per plot in addition to the above fee)	\$25	\$12.50

- Plots rented after June 1<sup>st</sup> will only be charged half of the plot fee due to the lateness of the season.

### JOIN THE GARDEN COMMITTEE!

The Garden Committee is the management body of the gardens and is made up of volunteers - like you! Committee members are asked to attend meetings, respond to committee discussions (often by e-mail) and manage specific projects. The plot fee may be waived for Garden Committee members active in the previous year. The Garden Committee meets monthly in the University Apartments Community Center (611 Eagle Heights). New members are always welcome. Please come to a garden meeting if you would like to get involved.

How to reach the Garden Committee:

E-mail: [ehgardens@rso.wisc.edu](mailto:ehgardens@rso.wisc.edu)

Visit this Web site: [www.eagleheightsgardens.org](http://www.eagleheightsgardens.org)

Write to us at: Gardens, 611 Eagle Heights, Madison WI 53705

For garden discussions and questions, visit the website and click on “Forum”

#### HOW TO APPLY FOR A GARDEN PLOT:

Mail your completed application and payment to:

**Attn: Garden Plot Applications, 611 Eagle Heights  
Madison, WI 53705**

Or, put your application in the depository (next to the ATM machine) in foyer of the Community Center.

**No cash, CHECKS ONLY.** Make checks payable to **Division of University Housing.**

# Gardening Rules - KEEP THIS PAGE FOR YOUR RECORDS

Your garden plot may be forfeited if any of the following occur:

1. Your garden is excessively weedy
2. You do not fulfill your workday obligation
3. You violate garden rules

## Pathways and Boundaries

- No tools or weeds in the pathways.
- Do not extend your garden plot past the boundary markers. All plants in pathways will be mowed.
- Corner markers delineate the boundaries of individual plots, and must be left in place. You may not move these markers. Contact the Garden Registrar if you are unsure of your plot boundary.
- Each plot (including plots with fences) must maintain an unplanted path through or around the edge of the plot so that other gardeners can access water and pass through the plot.
- **Fences: Perimeter fences around plots are discouraged.** Fences harbor weeds and obstruct mowing. Any fences that are built must be easily movable and kept weed free. Existing fences will be removed from newly assigned plots.

## Garbage

- Place all garbage in the garbage cans or dumpster at the garden entrance. **No plants in garbage cans or dumpster.**
- **No garbage in the weed piles.**

## Neighborliness

- **Do not enter or pick vegetables from someone else's garden**, even if you think the plot is abandoned or neglected.
- Do not borrow garden tools or hoses from another plot, unless the owner has given you permission.
- Garden carts and community tools (tools with pink handle) should not be removed from the gardens. Return these items to the shed area as soon as you are finished using them. **Do not keep community tools in your garden plot.**
- Tall plantings should not be placed where they will shade neighboring plots.

## Driving and Parking

- **Private vehicles are not allowed in the garden area.**
- Parking is available in designated spots on Eagle Heights Dr. and at the south end of the basketball court at University Houses.
- Vehicles with a state issued handicap parking permit should contact the garden registrar for parking exceptions.

## Prohibited Plants and other Items

- Wood chips.
- Do not plant comfrey, annual artemisia, or mint.
- **Do not plant trees in your garden plot.**
- **Produce from these gardens cannot be sold.**

## Weeds

- **All weeds should be composted within your plot or taken to the weed pile.**
- **WEEDS MUST BE KEPT UNDER CONTROL.**

Weedy plots will be identified by a community jury. If your garden (including fences) is identified as weedy you will be notified via email and given two weeks to clear it of weeds.

If your garden is identified twice during the same season, you will forfeit the plot to a person on the waiting list.

## Organic Gardening

- **Eagle Heights:** All fertilizers used must be made from manure or other plant or animal waste. Any pesticides used must be approved for organic production. The garden website gives information on how to maintain an organic garden. If in doubt about any material, e-mail the garden registrar.
- **University Houses:** Chemical fertilizers and pesticides are allowed.

## Refund Policy

Gardeners who choose to forfeit their plot must contact the garden registrar before **June 1<sup>st</sup>** to receive a refund of half the fee. After this date no refunds will be given.

## Plot Assignment Policy

Due to our affiliation with the University of Wisconsin-Madison and the Division of University Housing, priority in plot assignment is given to residents of University Apartments and students of UW-Madison. Based on the length of stay for these groups, it is expected that gardeners will not use a plot for more than 8 years. After this time gardeners will be granted a plot depending on availability but will be last in priority. Enforcement of the 8-year limit will begin in 2013.

# 2010 Eagle Heights & University Houses Community Gardens Application

Your application will not be processed unless all of the information is provided and fees are paid.

## Primary Gardener (must be at least 17 years of age):

Last Name/Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

E-mail address (required): \_\_\_\_\_ Phone Number \_\_\_\_\_

## Secondary Gardeners (optional):

Last Name/Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**The following shows the order of priority used in plot assignment. Returning gardeners in good standing have priority over new gardeners and may request to renew their previous plot.**

### Check each category that applies for the primary gardener:

- Eagle Heights, University Houses or Harvey Street resident (\$25 per large plot; 12.50 for small plot)
- UW student (\$25 per large plot; \$12.50 per small plot)
- UW faculty/staff (\$35 per large plot; \$17.50 per small plot)
- UW alumni (\$35 per large plot; \$17.50 per small plot)
- Community member (\$35 per large plot; \$17.50 per small plot)

### Please check applicable boxes:

I am applying for a garden plot in:

- Eagle Heights Gardens       University Houses Gardens       Either is fine

I am a new gardener. (Please consider requesting a small plot for your first year)

List plots or rows you prefer (you may leave this blank): \_\_\_\_\_

I gardened in 2009 and wish to request the same plot: Plot # \_\_\_\_\_ If you do not remember the plot number, provide name of primary gardener in 2009: \_\_\_\_\_

I gardened in 2009 and do not wish to renew the plot:

I wish to request a new plot (you may leave this blank): \_\_\_\_\_

I would like a small plot. (Weeds and other challenges of gardening can be overwhelming! New gardeners and experienced gardeners who just want a little space are encouraged to apply for a small plot.)

If you are unable to participate in a workday, you are required to pay a "no workday" fee in addition to the regular plot fee. You can pay now or wait to pay by Dec. 1 if you cannot work as planned.

- Plan to attend a workday  
 No workday option (Pay an extra \$25 for large plots or \$12.50 for small plots.)

Tilling of plots can be arranged for a fee of \$15 per tilling. Consult the website for instructions for contacting the garden workers regarding timing of tilling. Gardeners need to be present or consult with the tiller operator prior to tilling.

Will want to arrange to have plot tilled (extra \$15 with application)

No cash, CHECKS ONLY, payable to "Division of University Housing."

Total amount enclosed for application, "no workday option" if applicable, and tilling if requested: \_\_\_\_\_

I have read the application packet and agree to follow the "Gardening Rules."

Signature of Primary Gardener \_\_\_\_\_ Date: \_\_\_\_\_

MAIL IN THIS PAGE & THE SURVEY - KEEP THE REST OF THE PACKET FOR REFERENCE.

## Demographic Questions for the Eagle Heights Community Gardens

The information from the following questionnaire will be used to solicit donations and promote the community gardens. Your participation is optional, but we hope you will fill it out and return it with your plot application.

How many people will garden in your garden plot? \_\_\_\_\_

How many people will eat the produce of your plot? \_\_\_\_\_

Which of the following do you plan to grow in your plot (select all that apply):

- Vegetables
- Flowers
- Fruits
- Herbs
- Not sure yet
- Other, please specify: \_\_\_\_\_

What languages do gardeners in your plot speak? \_\_\_\_\_

What country/countries are you from? \_\_\_\_\_

If you are from the United States, which state are you from? \_\_\_\_\_

Please indicate how many gardeners are in each age group:

- \_\_\_\_\_ Under 18 years old
- \_\_\_\_\_ 18 - 22 years old
- \_\_\_\_\_ 23 - 30 years old
- \_\_\_\_\_ 31 - 45 years old
- \_\_\_\_\_ 46 - 65 years old
- \_\_\_\_\_ Over 65 years old

### Garden Resources and Services

- **Information:** Many resources are available on the Eagle Heights Gardens web site (see <http://www.eagleheightsgardens.org/>), including a manual for beginning organic gardeners.
  - **Gardens Tools:** These tools are marked with bright pink paint on their handles and are to be shared by all. Please return them to the garden shed each day when you are done with them.
  - **Water:** Spigots are turned on in the gardens by April 25<sup>th</sup> and turned off in the fall near the end of October. The water in the gardens is drinkable city water. Spigots are located within a reasonable distance of every garden.
    - Please report any water problems (by email) as soon as possible to the garden registrar at [ehgardens@rso.wisc.edu](mailto:ehgardens@rso.wisc.edu)
    - **Eagle Heights:** check the distance before you purchase your hose, as some gardens require longer hoses (75 ft) for complete coverage.
    - **University Houses:** hoses are provided.
  - **Garden carts:** Never tip the carts over sideways. Carts must be shared. Empty and return the cart to the garden shed when you are finished gardening for the day.
  - **Compost and lake weeds:** Compost and lake plants removed from Lake Mendota are sometimes available. These are NOT fertilizers, but mixing these materials with the soil in your plot will improve the soil texture.
  - **Mulch:** Leaves are collected from Eagle Heights and Shorewood Hills in October and November and delivered to the gardens. Leaves are NOT fertilizers, but spreading a thick layer will slow the growth of weeds throughout the season
  - **Paths:** mowing of paths is done as needed through the season. Please insure that the path near your plot is clear of obstructions.
  - **Rototilling** is available for a \$15 fee per tilling. There can be a substantial wait at the beginning of the season but please note that there is no need to rototill a plot to begin gardening. Rototilling is NOT a substitute for weeding your plot, and garden workers may refuse to rototill a weedy plot. If you are interested in using this service, please email the garden registrar at [ehgardens@rso.wisc.edu](mailto:ehgardens@rso.wisc.edu).
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Maps of the gardens including plot numbers are available on the Eagle Heights Community Gardens website:

[www.eagleheightsgardens.org](http://www.eagleheightsgardens.org)